

Moundsville  
West Virginia  
September 22, 2020

The Marshall County Board of Education met in regular session Tuesday, September 22, 2020, 7:00 p.m., at the Board of Education Office, with call in option due to COVID-19, all members having been notified of business to be considered.

Present were: President John Miller, Vice President Christie Robison, Members Brenda Coffield, Lori E. Kestner (via telephone), Dr. Duane Miller; Secretary Dr. Shelby Haines and Members of the County Administrative Staff.

There were no delegations.

Minutes of the Special Session, September 3, 2020, and Regular Session, September 8, 2020, were approved on motion by Mrs. Kestner, and seconded by Dr. Miller. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following personnel items **A and B** as recommended by the Superintendent:

A. Resignations (if any)

**Sally Gaughenbaugh** – Virtual Teacher, effective September 16, 2020

**Michael Schultz** – Substitute Custodian, effective September 10, 2020

**Donald Terrill** – Substitute Bus Operator, effective September 16, 2020

**Rebecca Trembush** – Substitute Teacher, effective September 6, 2020

**Richard Woods** – Virtual Teacher, effective September 10, 2020

B. Employment/Transfer(s) as recommended by the Superintendent and contingent upon clearance by the Criminal Identification Bureau, if applicable, and receipt of appropriate certification

**Teachers**

**Cara Martin** - Teacher of Multi-Cat w/Autism, Moundsville Middle School/County/ Itinerant, effective September 23, 2020

**Virtual Teacher**

Kim Kidd

**Activity Advisors**

**Cameron High**

Matthew Carnahan - Department Head (Science)

**John Marshall High**

Jennifer Yates - Tenth Grade Advisor

**Sherrard Middle School**  
Bricie Brannan- Drug Free Club Advisor

**Aide**  
**Stephanie Ebbert** - Special Education Aide/Autism Mentor, Central Elementary/  
Gateway Achievement Center/County/Itinerant, effective September 23, 2020

**Bus Operators**  
**Kilie Bungard** *from* Bus Operator, Route 85 to Bus Operator, Route 22-14,  
effective September 23, 2020

**Bus Operators (On-Call as needed), Moundsville Middle School, Central  
Elementary, McNinch Primary, Gateway Achievement Center, Washington  
Lands Elementary, Glen Dale Elementary, John Marshall High and Center  
McMechen Elementary**  
Beverly Brooks                      Sandra Gamble                      Debbie Higginson  
James Higginson

**Bus Operators (On-Call as needed), Cameron High, Cameron Elementary,  
Hilltop Elementary, Sherrard Middle School, and Sand Hill Elementary**  
Debbie Brown                      Sharlene Lucey                      David Magers  
Kenny Richmond

**Cook**  
**Elizabeth McLaughlin** - Cook II (long-term temporary position), John Marshall  
High, effective September 23, 2020

**Coaching Assignments**  
**Cameron High**  
Jacob Berger - Volunteer Middle School Football

**John Marshall High**  
Kara Groves - Assistant Volleyball

**Sherrard Middle School**  
Justin Hensley - Wrestling

**Substitute Teachers**  
Jessica Brown                      Kimberly Hummel                      Ashley Lucey  
Amy Stern

**Substitute Aides**

|                  |               |                |
|------------------|---------------|----------------|
| Amber Baker      | Darya Henry   | Marisa Hooker  |
| Marisa Kaylor    | Emily Nelson  | Nancy Phillips |
| Mackenzie Powell | Bethany Scott |                |

**Substitute Bus Operators**

|             |                |
|-------------|----------------|
| William Cox | Patrick Tipton |
|-------------|----------------|

**Substitute Cooks**

|                 |             |
|-----------------|-------------|
| Brandy Fox-Beck | Jani Pozell |
|-----------------|-------------|

**Substitute Custodians**

|                |               |
|----------------|---------------|
| Whitney Burton | Chad Lightner |
|----------------|---------------|

**Substitute Maintenance**

|                 |              |
|-----------------|--------------|
| John Fahnestock | LeMont Mason |
|-----------------|--------------|

**Substitute Secretaries**

|                 |               |                |
|-----------------|---------------|----------------|
| Debbie Hall     | Rebecca Jones | Lisabeth Perry |
| Sara Suhodolski |               |                |

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Work Release Agreements. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Services Contracts with Marshall County Schools 20-21. Motion carried.

Note: The attached contracts are for social work services paid for through blended funds. The Counseling Assistant is a new contract in response to LSIC presentations to the Board requesting increased mental health services. Other contracts are renewal of services paid for by Special Education Funds.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the following Out of County Student Transfer be approved:

To Ohio County C.B. (This student has never attended Marshall County)

Motion by Dr. Miller, and seconded by Mrs. Coffield, that the Board approve the Financial Statements for FY20. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the participation in Virtual Professional Development:

Joe Pettit to attend virtual Mentor Training, November 12-13, 2020, with time and expenses paid by Staff Development Funds.

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Daniel Gatts to attend virtual meeting Archives and History Commission, with time paid by Title II Funds.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve to elect out of the Optional Payroll Tax Deferral Program that was initiated by the President's "Memorandum on Deferring Payroll Tax Obligations in Light of the Ongoing COVID-19 Disaster." Motion carried.

The deferral would require the employer to defer the social security taxes from the September 1, 2020 through December 31, 2020 period, but later withhold and remit the deferred taxes between January 1, 2021 until April 30, 2021. This will give employees larger paycheck amounts now, but result in lower paychecks at the start of the new calendar year when the tax amounts will essentially be double. If an employer elects to participate in the deferral, they will want to clearly communicate the impact to the employees so they can plan accordingly for lower wages from January 1, 2021 through April 30, 2021.

Mrs. Hartley reviewed the Financial Reports and Cash Transactions of July and August 2020.

Superintendent Reports:

Dr. Haines reviewed with the Board all of the material that will be shared on Wednesday, September 23<sup>rd</sup> to a group of health officials and employees in regards to what level the schools should be operating. She reviewed with the Board the results of the employee survey, as well as the results and comments from the parent survey. She also reviewed research from the Center for Disease Control and the American Academy of Pediatrics. Dr. Haines also reviewed WVDE re-entry guidelines and current COVID-19 statistics.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the meeting be adjourned. Motion carried.

President Miller adjourned the meeting at 8:10 p.m.

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President

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Secretary

SH/tw