

Moundsville  
West Virginia  
August 8, 2023

The Marshall County Board of Education met in regular session Tuesday, August 8, 2023, 6:30 p.m. at the Marshall County Board of Education Office, members having been notified of business to be considered.

Present were: President John Miller, Vice President Christie Robison, Members Brenda Coffield, Lori E. Kestner, Dr. Duane Miller; Secretary Dr. Shelby Haines and Members of the County Administrative Staff.

There were no delegations.

Minutes of the Regular Session, July 25, 2023, were approved on motion by Mrs. Kestner, and seconded by Dr. Miller. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following personnel items **A, B and C** as recommended by the Superintendent:

A. Resignations

**Danielle Johnson-** Teacher of Grade Three, Cameron Elementary School, effective July 16, 2023

**L.J. M. Winland-** Assistant Football Coach, Moundsville Middle School, effective August 9, 2023

**Hannah Westfall-** School Nurse, Sherrard Middle School, effective August 11, 2023

**Nicole M. Stocklask-** Special Education Aide/Autism Mentor, John Marshall High School, August 9, 2023

**Karley Smith-** Substitute Aide, Marshall County Schools, effective August 1, 2023

**Marissa Yackey-**Teacher of Multi-Cat w/Autism, Sherrard Middle School, effective July 28, 2023 and Assistant Volleyball Coach, Sherrard Middle School, effective July 28, 2023

**Lanette Gilbert-Robinson-** Substitute Teacher, Marshall County Schools, effective August 16, 2023

**Alyssa Pytlak-Hedrick-** Substitute Teacher, Marshall County Schools, effective August 7, 2023

**Elizabeth McLaughlin-** Substitute Cook, Marshall County Schools, effective August 7, 2023

**Kelly Carter-** Teacher of Science, Sherrard Middle School, effective August 16, 2023  
-Leo Club Advisor, Sherrard Middle School, effective August 16, 2023

**Catherine Games-** Teacher of Grade Three, Washington Lands Elementary School,  
effective August 8, 2023

**Connie Roberts-** Substitute Aide, Marshall County Schools, effective August 8, 2023

B. Employment/Transfer(s) as recommended by the Superintendent and contingent upon clearance by the Criminal Identification Bureau, if applicable, and receipt of appropriate certification

**Lauren S. Yurko-** Teacher of Gifted, Countywide (24P11B), effective August 16, 2023

**Danielle P. King-** *from* Teacher of Discover Your Own Future, *to* Teacher of Vocational Agriculture, John Marshall High School (24P14), effective August 16, 2023

**Sabrina A. Wise-** *from* Substitute Teacher, Marshall County Schools, *to* Teacher of Multi-Cat w/Autism, Moundsville Middle School (24P15), effective August 16, 2023

#### **Aide**

**Nicole Anderson-** *from* ECCAT, Washington Lands Elementary School *to* Autism Mentor, Moundsville Middle School (24S08), effective August 16, 2023

**Nicole McCulley-** *from* Autism Mentor, Moundsville Middle School *to* Pre-K ECCAT, Center McMechen Elementary School (24S09), effective August 16, 2023

**Reagan M. Walters-** *from* Substitute Aide, Marshall County Schools, *to* Autism Mentor, Cameron High School (23S98), effective August 16, 2023

#### **Secretary**

**Briann N. Myers-** *from* Executive Secretary (260), Board of Education, *to* Secretary (215), John Marshall High School (24S07), effective August 9, 2023

**Substitute Aides (23S104) (effective August 16, 2023-Pending State Background Check)**  
Chray L. Robinson

**Substitute Cook (23S103) (effective August 16, 2023-Pending State Background Check)**  
Angie M. Henry

**Substitute Custodian (23S107) (effective August 16, 2023-Pending State Background Check)**  
Christopher A. Gockstetter

## **Coaching Assignments**

### **Cameron High School**

**Sharon K. Brown-** *from* Head Cheer Coach, Cameron High (Middle) School *to* Assistant Cheer Coach, Cameron High School (24A08)

### **John Marshall High School**

**L.J. M. Winland-** Assistant Volunteer Football Coach (24A22)

**Kylee Benson-** Assistant Softball Coach (24A23)

**Theodore P. Zervos -** Assistant Volunteer Cross-Country Coach (24A24)

**Theodore P. Zervos -** Assistant Volunteer Girls' Soccer Coach (24A25)

### **Sherrard Middle School**

**Clayton J. White-** Assistant Football Coach (24A15)

**Michael Sforza-** Assistant Football Coach (24A03C)

- **Substitute Professional and Substitute Service Personnel for the 2023-2024 School Year (Attachment)**

### **C. Other**

- Rescind hiring of Therese Overholt for Aide/Autism Mentor position at Cameron High School (23S98).
- Permission to post one (1) ECCAT position, at Center McMechen Elementary School for the 2023-2024 school year.
- Permission to post one (1) Mid-Day Run (as needed), at Sand Hill Elementary School, for the 2023-2024 school year.
- Permission to post one (1) full-time Transition Coordinator, Countywide for the 2023-2024 school year. (grant funded)
- Permission to post one (1) Autism Mentor position, at Center McMechen Elementary School for the 2023-2024 school year.
- Approval of Residency 1, and Residency 2 Student Teaching Placements, for the 2023-2024 school year (see list below).

### **Residency 2**

#### **West Liberty University**

- Morgan Anderson at John Marshall High School
- Brittany Batton at Moundsville Middle School
- Edie Taylor at Hilltop Elementary School
- Carmen White at Center McMechen Elementary School

### **Residency 1**

#### West Liberty University

- Lindsay Paczewski at Hilltop Elementary School
- Emily Anderson at McNinch Primary School
- Rachel Bates at Sherrard Middle School
- Claudia Callahan at Central Elementary School
- Kelcie Cottis at Hilltop Elementary School
- Ryan Creech at Sherrard Middle School
- Drake Dobson at John Marshall High School
- Charlotte Dobson at Sherrard Middle School
- Madison Linzy at Hilltop Elementary School
- Dillon Meintel at Moundsville Middle School
- Kolby Mitchell at Sherrard Middle School
- Austin Williams at Moundsville Middle School

#### Wheeling University

- Chase Nolan at Moundsville Middle School
- Zayna Hampton at John Marshall High School

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the payment of bills under General Funds (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

There was no payment of bills under Annuity Direct Deposit.

#### Construction Update by Mr. Price:

John Marshall CPA – Finalizing new sound system design

John Marshall Natatorium – Six A/E firms submitted package. Will begin assembling review board

Washington Lands – Phase 1 addition and interior scope 80% completed

Central Elementary – Playground/outdoor classroom 97% completed

Central HVAC – completing 8/11/23

John Marshall Outdoor Classroom – beginning foundations

Bus Garage Campus Paving – Plow storage package on back order

Sand Hill Elementary – Modular classroom install completed. Hooking up utilities (electric, sewage, water and data services)

Cameron High School and Elementary – Generators on order, expected to arrive first of the year

Glen Dale Elementary – Pre-K classroom 75% completed

BOE Elevator – Final inspection denied. Working on correction for reinspection

Purchase of chiller replacement equipment at Cameron High School was removed from the agenda.

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Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Agreement Meal Contract between Northern Panhandle Head Start and Marshall County Board of Education. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the renewal contract between Marshall County Board of Education and Trina E. Kropka, MS, RD, LD. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board award the bid for Moundsville Middle School dish machine to Hooten Equipment Company, Charleston, WV, for \$44,681.01. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, per the Open Enrollment Policy, four students from Ohio County were permitted to attend Marshall County Schools.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve to purchase Bus Drivers and Mechanics winter reflective wear and two shirts for mechanics (one-time purchase). Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve to purchase Maintenance winter reflective wear and five shirts (one-time purchase). Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller that the Board approve the Memorandum of Understanding for a school-based probation officer. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following attendance at professional meetings:

Annie Morgan to attend WVSDB Fall Conference, September 28-29, 2023, Romney, WV, with expenses paid through Special Education Funds.

Catherine Folmar to attend WV School Leadership Network, November 14-16, 2023 and February 27-28, 2024, Roanoke, WV, with time and expenses paid by Professional Staff Development Funds.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the request to pay utilities, p-card billing and payroll deductions on due dates. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Budget Revisions FY24. Motion carried.

Discussion:

Mrs. Hartley reviewed the Financial Statement ending July 31, 2023 and the Tax current year additions.

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Superintendent's Report:

On behalf of Dr. Haines, Mrs. Hartley explained the PEIA premium deductions that will occur and the email that was sent to employees explaining this.

Principals met today to make final preparations for back to school. The majority of training and preparation occur during "Principal Week" in July to allow administrators to prepare the details necessary to open school.

Service Personnel Staff Development Council met today. Dr. Haines and Mrs. Coffield were both present with the group. New officers were elected and plans for upcoming CE were discussed.

A meeting with Dr. Haines and county union representatives, as well as faculty senate chairs from each school was held today via Teams. The procedures for opening school were discussed and the desire for open lines of communication were highlighted.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the meeting be adjourned. Motion carried.

President Miller adjourned the meeting at 8:20 p.m.

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President

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Secretary

SH/tw