

SERVICE PERSONNEL LICENSURE/CERTIFICATION

Licensures/certificates being utilized in lieu of the competency test must be current and not expired. If a classification is not listed, there are currently no defined credentials that can stand in place of the competency test.

** Students must achieve the identified score and apply for a service personnel classification within five years of testing.*

Accountant

- Secondary CTE – Must score 70 or higher on the Accounting Basic NOCTI technical assessment for FI140 – Accounting and Finance program of study*

Aide

- Secondary CTE – Must score 70 or higher on the Early Childhood Education & Care-Advanced NOCTI technical assessment for ED1320 – ECCAT program of study*

Cafeteria Manager

- ServSafe Manager Certification
- State Food Safety Food Manager Certification
- ACEF Culinary Arts/Baking Pastry Program Certificate
- Associate Degree in Culinary Arts from an accredited institution
- ACEF Apprenticeship Program
- Certified Sous Chef (CSC)
- Certified Working Pastry Chef (CWPC)
- Certified Chef de Cuisine (CCC)
- Certified Executive Chef (CEC)
- Certified Executive Pastry Chef (CEPC)
- Certified Master Chef (CMC)
- Certified Master Pastry Chef (CMPC)
- Certified Culinary Administrator (CCA)
- Certified Culinary Educator (CCE)

Carpenter II

- General Contractor's License

Chief Mechanic

- Secondary CTE – Must score 80 or higher on the:
 - Automotive Technician-Core NOCTI technical Assessment for TR1620 – Automotive Technology program of study* and complete the performance section of the Mechanics competency test
 - Diesel Technology NOCTI technical assessment for TR1740 – Diesel Equipment Technology program of study* and complete the performance section of the Mechanics competency test

Must have the following ASE tests/certificates for the designated ASE area:

ASE Automobile & Light Truck	ASE School Bus	ASE Medium-Heavy Truck	ASE Military Tactical Wheeled Vehicle
Must have ASE-Certified Master Automobile Technician	Must have ASE-Certified Master School Bus Technician	Must have ASE-Certified Master Medium-Heavy Truck Technician	Must have ASE-Certified Master Military Tactical Wheeled Vehicle Technician
	OR	OR	OR
	Must have the following ASE tests/certificates for the designated ASE area: <ul style="list-style-type: none"> • Brakes (S4) • Suspension & Steering (S5) • Electrical / Electronic Systems (S6) • Body Systems & Special Equipment (S1) • Drive Train (S3) 	Must have the following ASE tests/certificates for the designated ASE area: <ul style="list-style-type: none"> • Brakes (T4) • Suspension & Steering (T5) • Electrical / Electronic Systems (T6) • Preventive Maintenance Inspection (T8) • Drive Train (T3) 	Must have the following ASE tests/certificates for the designated ASE area: <ul style="list-style-type: none"> • Chassis (MIL4) • Suspension, Steering, & Hydraulics (MIL5) • Electrical / Electronic Systems (MIL6) • Preventative Maintenance Checks & Service (MIL8) • Drive Train (MIL 3)

Cook I

- Secondary CTE – Must score 70 or higher on the:
 - Retail Commercial Baking NOCTI-ACF technical assessment for HO1015 – Baking and Pastry program of study*
 - Culinary Arts Cook NOCTI-ACF technical assessment for HO1010 – ProStart Restaurant Management program of study*
- ICN Certification
- ServSafe Manager Certification
- State Food Safety Food Manager Certification
- Graduation from ACFEF Secondary Program
- Certified Fundamentals Cook (CFC)
- Certified Fundamentals Pastry Cook (CFPC)

Cook II

- ServSafe Manager Certification
- State Food Safety Food Manager Certification
- Graduation from ACEF Secondary Program
- Certified Fundamentals Cook (CFC)
- Certified Fundamentals Pastry Cook (CFPC)

Cook III

- ServSafe Manager Certification
- State Food Safety Food Manager Certification
- Associate Degree in Culinary Arts from an accredited institution
- ACEF Apprenticeship Program
- Culinary Arts Program Certificate (1 year)
- Certified Culinarian (CC)
- Certified Pastry Culinarian (CPC)

Electrician II

- Journeyman Electrical License
- Master Electrical License

Heating & Air Conditioner Mechanic

- Industry Competency Exam (ICE) Entry Level Residential Heating & Cooling Technician
- EPA Section 608 Technician Certification
- HVAC Excellence Certification
- NATE HVAC Certification
- WV HVAC Certification

Lubrication Man

- Secondary CTE – Must score 50 or higher on the:
 - Automotive Technician-Core NOCTI technical Assessment for TR1620 – Automotive Technology program of study*
 - Diesel Technology NOCTI technical assessment for TR1740 – Diesel Equipment Technology program of study*

Mechanic Assistant

- Secondary CTE – Must score 60 or higher on the:
 - Automotive Technician-Core NOCTI technical Assessment for TR1620 – Automotive Technology program of study* and complete the performance section of the Mechanics competency test
 - Diesel Technology NOCTI technical assessment for TR1740 – Diesel Equipment Technology program of study* and complete the performance section of the Mechanics competency test

Must have the following ASE tests/certificates for the designated ASE area:

ASE Automobile & Light Truck	ASE School Bus	ASE Medium-Heavy Truck	ASE Military Tactical Wheeled Vehicle
<ul style="list-style-type: none"> • Brakes (A5) • Suspension & Steering (A4) 	<ul style="list-style-type: none"> • Brakes (S4) • Suspension & Steering (S5) 	<ul style="list-style-type: none"> • Brakes (T4) • Suspension & Steering (T5) 	<ul style="list-style-type: none"> • Chassis (MIL4) • Suspension, Steering, & Hydraulics (MIL5)

Mechanic

- Secondary CTE – Must score 70 or higher on the:
 - Automotive Technician-Core NOCTI technical Assessment for TR1620 – Automotive Technology program of study* and complete the performance section of the Mechanics competency test
 - Diesel Technology NOCTI technical assessment for TR1740 – Diesel Equipment Technology program of study* and complete the performance section of the Mechanics competency test

Must have the following ASE tests/certificates for the designated ASE area:

ASE Automobile & Light Truck	ASE School Bus	ASE Medium-Heavy Truck	ASE Military Tactical Wheeled Vehicle
<ul style="list-style-type: none"> • Brakes (A5) • Suspension & Steering (A4) • Electrical / Electronic Systems (A6) 	<ul style="list-style-type: none"> • Brakes (S4) • Suspension & Steering (S5) • Electrical / Electronic Systems (S6) 	<ul style="list-style-type: none"> • Brakes (T4) • Suspension & Steering (T5) • Electrical / Electronic Systems (T6) 	<ul style="list-style-type: none"> • Chassis (MIL4) • Suspension, Steering, & Hydraulics (MIL5) • Electrical / Electronic Systems (MIL6)

Secretary

- Secondary CTE – Must score 70 or higher on the:
 - Administrative Services NOCTI technical Assessment for BM1467 – Administrative Support program of study* and complete the performance section of the Secretary competency test
 - General Management NOCTI technical assessment for BM1510 – Principles of Business program of study* and complete the performance section of the Secretary competency test

Updated: 7/26/2023