

Moundsville
West Virginia
September 12, 2023

The Marshall County Board of Education met in regular session Tuesday, September 12, 2023, 6:30 p.m. at the Marshall County Board of Education Office, members having been notified of business to be considered.

Present were: President John Miller, Vice President Christie Robison, Members Brenda Coffield, Lori E. Kestner, Dr. Duane Miller; Secretary Dr. Shelby Haines and Members of the County Administrative Staff.

There were no delegations.

Minutes of the Regular Session, August 22, 2023, were approved on motion by Mrs. Kestner, and seconded by Dr. Miller. Motion carried.

President Miller requested to go into executive session to discuss personnel.

Motion by Dr. Miller and seconded by Mrs. Coffield, that the board go into executive session. Motion carried.

Motion by Mrs. Coffield and seconded by Vice President Robison, that the board come out of executive session. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following personnel items **A, B and C** as recommended by the Superintendent:

A. Resignations

Savannah T. Weaver – substitute teacher effective September 1, 2023

Angelee Kokosinski – substitute teacher effective August 16, 2023

Amanda Francis – substitute teacher effective September 9, 2023
Assistant Volleyball Coach, Cameron High School, effective
September 9, 2023

Alicia N. Antill – substitute aide effective September 13, 2023

Kilie M. Bungard - bus operator effective September 26, 2023

Theresa D. McKee – substitute bus operator effective August 31, 2023

Debra Kotson – Cafeteria Manager, Central Elementary, effective September 8, 2023

- B. Employment/Transfer(s) as recommended by the Superintendent and contingent upon clearance by the Criminal Identification Bureau, if applicable, and receipt of appropriate certification.

Aides

Cameron Reese – *from* Substitute Aide to (24S17) Autism Mentor McNinch Primary, 200 days, effective September 18, 2023

Sharon K. Kale – *from* Aide/Autism Mentor, McNinch Primary, *to* (24S18) ECCAT McNinch Primary, 200 days, effective October 2, 2023

Brandi D. Newland – (24S23) ECCAT (long term temp) Cameron Elementary, effective September 18, 2023 – estimated November 20, 2023

Shelby D. Parson – (24S24) Autism Mentor (long term temp) Central Elementary effective September 19, 2023 – estimated November 11, 2023

Bus Operators

Pat A. McConnell, Jr. – *from* Bus Operator (Rte 77-22) *to* (24S19) Bus Operator (Route 33-14) Fork Ridge Bus Garage 200 days effective September 18, 2023

Kilie M. Bungard – Substitute bus operator effective September 27, 2023

Kayla M. Kidd – (24S22) Bus Operator- Mid day-Special Ed. As needed, Bus Garage, effective September 18, 2023

Custodian

Jeremy R. Kimberly – *from* Custodian, John Marshall High School *to* (24S21) Custodian, Center McMechen 260 days effective September 18, 2023

Secretary

Patricia M. Lagos – *from* half-time Cook II, McNinch Primary *to* (24S20) Secretary, Sherrard Middle 215 days effective September 18, 2023

Andrea Varner (24P26) School Nurse, John Marshall High School, 200 days, effective September 29, 2023

Danielle King – (24A35) FFA Advisor, John Marshall High School

Mitchell Burkett – (24A36) Vocational Advisor, Moundsville Middle School

Susanne Cubick – (24A37) Head Girls' Lacrosse Advisor, John Marshall High School

Josh Gary – (24A39) National Honor Society Advisor, John Marshall High School

Kara Naome – (24P28) *from* Substitute Teacher *to* Virtual Proctor, Moundsville Middle 200 days, effective September 18, 2023

Shay Beighle – (24P29) Virtual Proctor (9:30 am – 5:30 pm) John Marshall High School 200 days, effective September 18, 2023

Mary Burke – (24A40) LEO Club Advisor, John Marshall High School

Mentors (SIX Positions) Effective September 18, 2023

Mandi K. Chaplin – Mentor, Cameron Elementary School

Melissa Glasgow – Mentor, Moundsville Middle School

Patricia Brown – Mentor, John Marshall High School and Sherrard Middle School

Todd Morris – Mentor, John Marshall High School

Justin Jones – Mentor, Center McMechen Elementary

Substitute Teachers, Countywide (24P23)

Paige L. Butler

Abby Q. Geho

Thomas C Chappelle III

Alicia N. Antill

C. Other

- Permission to post volunteer Dance Club Advisor for John Marshall
- Permission to post Multi-Cat w/autism Teacher – Center McMechen
- Permission to post 2 Aide/Autism Mentor – Center McMechen
- Permission to post Volunteer Cheer Coach (Middle School) – Cameron High School
- Superintendent’s recommendation to terminate a service personnel

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the payment of bills under General Funds and P Card Transactions (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the payment of bills under Annuity Direct Deposit (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

Randy Chamberlain discussed his most recent publication that is in the works that will spotlight Moundsville. He asked to take a picture of the board for this publication.

Mr. Bob Wilson, Director of CTE/Adult Ed, presented updates for Career, Technical and Adult Education. He gave an overview of the 18 concentrations at John Marshall High School, as well as the 4 concentrations at Cameron High School. He also highlighted the two programs at each middle school, as well as their success in robotics. He then outlined upcoming events hosted or sponsored by the CTE programs including Track or Treat, JMHS Blood Drive, WJMHS football games, Christmas Parade and Dancing with the Ohio Valley Stars, the JMHS Craft Fair and the inaugural Career Fair. He concluded his presentation with adult education programs. Mr. Wilson stated that last year we had 18 high school equivalency diplomas awarded and 187 Pearson Vue tests were given.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the Financial Statements for FY23. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve to revise the Order of Business for board meetings. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the Student Work Releases. Motion carried.

Mr. Wilson presented agreements for dual credit partnerships with both West Liberty University and West Virginia Northern Community College. These agreements will afford students of Marshall County Schools to have additional opportunities to earn college courses while earning credits towards graduation at the same time.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the Dual Enrollment Pathway Partnership Agreement between West Virginia Northern Community College and Marshall County Schools; and West Liberty University and Marshall County Schools. Motion carried.

The item to purchase chiller replacement equipment at CHS was removed from the agenda.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the renewal of Natural Gas Agreement with Enspire Energy, LLC. Motion carried.

Dr. Haines explained that this agreement locks in gas prices for Cameron High School, Moundsville Middle School, John Marshall High School and Central Elementary. The company is collecting data on the usage at Cameron Elementary and Washington Lands Elementary. Mr. Earnest is also researching the possibility of combining smaller schools into the package as a unit.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the renewal of Contracts for 2023-2024. Motion carried.

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Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following attendance at professional meetings:

Ryan Finley, Eugene Polsinelli and Jaime Pettit to attend WVSSAC Admin. Policy & Procedures Workshop, September 14, 2023, Parkersburg, WV, with sub and expenses paid by Professional Staff Development Funds.

Jeffrey Stephens to attend WVSSAC Admin. Policy & Procedures Workshop, September 14, 2023, Parkersburg, WV, with sub and expenses paid by Athletic Directors Funds.

Tracey Filben to attend Phi Beta Mu Band Clinic, November 13, 2023, Morgantown, WV, with sub and expenses paid by Teacher/Leadership Funds.

Amy Trowbridge to attend Understanding and Responding to Student Behavior, September 19, 2023, Bridgeport, WV, with sub and expenses paid by Professional Staff Development Funds.

Dana Schrack to attend Harm Reduction Summit 2023, September 21, 2023, Wheeling, WV, with expenses only paid by Title II Funds.

Mindy McCartney to attend and present WVRA Conference, November 16-17, 2023, Greenbrier, WV, with sub and expenses paid by Teacher/Leadership Funds.

Suzanne Muncy (presenting) and Ashley Doty to attend and present SHAPE WV 2023 Fall Conference, October 13-14, 2023, Charleston, WV, with sub and expenses paid by Teacher/Leadership Funds.

Jonna Kuskey to attend and present 2023 National NCTE Conference, November 16-19, 2023, Columbus, OH, with sub and expenses paid by Teacher/Leadership Funds.

Holly Woods to attend NCTM Annual Meeting and Expo, October 25-28, 2023, Washington, DC, with expenses paid by Title I Funds.

Daniel Gatts to attend Archives and History Meeting, September 29, 2023, Wheeling, WV, with sub paid by Professional Staff Development Funds.

Casey Storm, Arica Holt, Katie Dantrassy and Jane Duffy to attend EESA Compliance Academy, San Antonio, TX, October 11-12, with sub and expenses paid by Title I Funds.

Karen Klamut to attend EESA Compliance Academy, San Antonio, TX, October 11-12, with expenses paid by Title II Funds.

Melissa Glasgow to attend 2nd Annual WV ABA Conference, October 10, 2023, Moundsville, WV, with sub and expenses paid by Special Education Funds.

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Sheila Blackmore (expenses paid by Special Education Funds) to attend:

WVSDB Fall Conference, Sept. 28-29, 2023, Romney, WV

Marshall University DHH Professional Development, October 27-28, 2023, Charleston, WV

Marshall University DHH Professional Development, Nov. 4 and Dec. 2, 2023, Sutton, WV

2024 Supporting Success Interview Collection training January 15-April 15, 2024, virtually

Elizabeth Winland and Arica Holt to attend Practical Functional Assessment Skills Based Treatment and Universal training, September 13-16, 2023, Worcester, MA, with sub and expenses paid by Special Education Funds.

Samantha Myles to attend IMSE Comprehensive Fidelity Course (self-paced 15 hours) virtually, with expenses paid by Special Education Funds.

Kristen Loy to attend WVSPS Fall Conference, October 26-27, 2023, Charleston, WV, with sub and expenses paid by Special Education Funds.

Tracey Filben to attend WV All State Band Auditions, November 29-December 2, 2023, Charleston, Morgantown, Shepherdstown, WV, with sub paid by Staff Development Funds.

Elaina Depetro to attend New Advisor Workshop, September 21, 2023, Wilkens Township, PA, with sub and mileage paid by Staff Development Funds.

Rebecca DiSaia to attend Wilson Reading Systems Introductory Course, September 20-22, 2023, Downingtown, PA, with sub and expenses paid by Title II Funds.

Molly Eikleberry to attend WVCPT Meeting, September 26, 2023, Charleston, WV, with sub and expenses paid by WVDE Funds.

Superintendent's Report:

Mike Rose will begin on September 25th as the school-based probation officer, made possible by a grant between Marshall County Schools, WVDE and the Supreme Court of Appeals. Mr. Rose will work with high school and middle school students. Students who have 10 or more unexcused absences in a semester or three referrals for tobacco, will be referred to the school-based probation officer.

Mrs. Hartley and Dr. Haines reported to the board that any state aid that was sent to the county had to be returned, as per the invoice that was received this week.

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Brief commercials with voice overs from students at John Marshall High School will begin airing on WTRF from Sept 17 - Oct. 17 for the LSIC Meeting, then from Oct. 17 - Nov. 17 looking for employees, and finally from Nov 17 - Dec. 17 for Monarch Tidings. We will assess feedback from this and decide if we should continue.

Pre-bids for Cameron generators will be held next week. We have already purchased the generators and the switch gear; therefore, this is for installation. We want the contractor to be chosen so that there is no further delay when the generators arrive.

We are working with an outside agency to assist us in submitting a Needs application to the School Building Authority regarding Center McMechen School. That is due September 15th to the SBA in Charleston.

A student discipline hearing for student SDA 23/24-01 was conducted.

Principal Chad Clutter presented the case.

David Soltesz, Personnel Director, acted as Hearing Officer.

Parents and student were present and requested a closed hearing.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the Board go into executive session to deliberate. Motion carried.

Motion by Mrs. Coffield, and seconded Vice President Robison, that the Board come out of executive session. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that SDA 23/24-01 be expelled from John Marshall High School for a period not to exceed one school year. Motion carried.

This falls under the violating school rules and policies - West Virginia Code §18A-5-1a and WV Policy 4373.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the meeting be adjourned. Motion carried.

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President Miller adjourned the meeting at 8:33 p.m.

President

Secretary

SH/tw