

Moundsville
West Virginia
October 24, 2023

The Marshall County Board of Education met in regular session Tuesday, October 24, 2023, 6:30 p.m. at the Marshall County Board of Education Office, members having been notified of business to be considered.

Present were: President John Miller, Vice President Christie Robison, Members Brenda Coffield, Lori E. Kestner, Dr. Duane Miller; Secretary Dr. Shelby Haines and Members of the County Administrative Staff.

There were no delegations.

Construction Update by Mr. Price:

John Marshall CPA – Bidding package completed

John Marshall Natatorium – Six A/E firms submitted package, for qualification. Natatorium committee will begin interviews with 3 finalists (Alpha Associates, McKinley Engineering and Omni Associates)

Washington Lands – Phase 1 addition and interior scope 95% completed. New gas service will begin week of 9/25

Central Elementary – Playground/outdoor classroom completed

Central HVAC – completed working on controls and balancing of new equipment

John Marshall Outdoor Classroom – concrete stage and class room area 70% complete

Bus Garage Campus Paving – Plow storage package on back order

Sand Hill Elementary – Modular classroom install completed. Fire Marshal requiring sprinkler system hookup. Site lay grading work underway. Site access issue

Cameron High School and Elementary – Generators on order, expected to arrive first of the year

Savage Construction low bid for installation

BOE Elevator – Final inspection was denied. Working on correction for reinspection

Minutes of the Regular Session, October 10, 2023, and Special Session, October 16, 2023, were approved on motion by Mrs. Kestner, and seconded by Dr. Miller. Motion carried.

President Miller made a request to go into executive session to discuss personnel.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the board go into executive session. Motion carried.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the board come out of executive session. Motion carried.

Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following personnel items **A, B, C and D** as recommended by the Superintendent:

A. Resignations

Holly Pettit – Girls' Middle School Track coach, Cameron High School, effective October 13, 2023

Bryan Berger – TSA Advisor, Sherrard Middle School, effective October 13, 2023

Amanda Rine – Substitute Secretary, effective October 16, 2023

Beth Loy – Substitute Teacher, effective October 18, 2023

Susan Jones – Substitute Teacher, effective October 23, 2023

B. Employment/Transfer(s) as recommended by the Superintendent and contingent upon clearance by the Criminal Identification Bureau, if applicable, and receipt of appropriate certification.

School Nurse

Shelley L Lilley *from* Substitute Nurse *to* (24P32) School Nurse, Central Elementary, 200 days, effective January 2, 2024

Cooks

Jennifer Gunto *from* Half time Cook II, John Marshall High School *to* (24S38) Cook II, Hilltop Elementary School, 200 days, effective October 30, 2023

Custodian

Crystal Kielbasa (24S39) Custodian (long-term temporary), Moundsville Middle, effective October 30, 2023

Bus Operator

Ronnie L. Thorn *from* Substitute Bus Operator *to* (24S40) Bus Operator Route 92-19 (primarily Wolf Run/Clouston), effective November 1, 2023

Advisors/Coaches

Mitchell Burkett (24A66) Head Coach, Boys' Basketball, Moundsville Middle School, effective the 2023-2024 season

Substitute Aides

Lois Hanlin
Mitzi Tennant

Erika Perry
Jocelynne Wells

Audrey Stein

Melissa Stewart

C. Other

- Permission to post Volunteer Wrestling Coach at Moundsville Middle School
- Permission to post Volunteer Track Coach at Moundsville Middle School
- Superintendent's recommendation of a paid suspension of an Assistant Coach, while under investigation

D. Volunteers

Cameron Elementary

Allie M Fisher	Mary Hughes	Shelley L Lilley	Tabatha L Marling
Jordan Newhouse	Pauletta Shabdue	Kelly A Strautmanne	Deborah Thomas
Ashley N Toler	Alice A Whitlatch		

Center McMechen Elementary

Melissa Barton	Nicole Bell	Jenna Bickford	Ashley Brunner
Hayley Callahan	Lacey Hampton	Michelle Lemasters	Serena Morgan
Ashley Morris	Shonda Newell	Emma Nixon	Cherie Poling
Marlene Wendel			

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the payment of bills under General Funds (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

Motion by Mrs. Kestner, and seconded Dr. Miller, that the payment of bills under Annuity Direct Deposit (attached), as audited and approved by the President and Superintendent, be approved and ordered paid. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board award bid for generator installation at Cameron High and Cameron Elementary to Savage Construction Company, Wheeling, WV for \$504,500. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the Work Study Sites for 2023-24. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve the Agreement between West Liberty University (Nursing Program) and Marshall County Schools. Motion carried.

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Motion by Mrs. Kestner, seconded by Dr. Miller and motion carried, that the Board approve the following attendance at professional meetings:

Jessica Jones and Janel Armstrong to attend CIS-Student Support Institute, November 28-30, 2023, Charleston, WV, with expenses paid by Communities in Schools.

Bricie Brannan, Bryan Berger and Ana Klemm to attend TSA Fall Leadership, November 1-2, 2023, Ripley, WV, with sub and expenses paid by CTE Funds.

Lara Himrod to attend NCTM Annual Convention, October 25-28, 2023, Washington, DC, with sub and expenses paid by Title I School Improvement.

Daniel Easton to attend AFT-WV State Convention, November 9-11, 2023, Morgantown, WV, with sub only paid by Professional Staff Development Funds.

Chad Clutter and Deputy Shawn Mayle to attend 2023 WV School Safety Conference, October 26-27, 2023, Charleston, WV, with expenses only paid by Step 7D-Leadership Funds.

Gavin Hartle to attend GYO WV Apprenticeship Kick-Off, October 27, 2023, Charleston, WV, with expenses only paid by Step 7D-Leadership Funds.

Stephanie Lyons to attend WV Science Teacher Conference, October 27-28, 2023, Wheeling, WV, with sub and expenses paid by Title II Funds.

Holly Pettit and Amy Stern to accompany students at WV CTSO Fall Leadership Conference, November 2-3, 2023, Charleston, WV, with sub and expenses paid by CTE Funds.

Tracy Wright to attend the New Special Education Bootcamp, November 4, 2023, Charleston, WV, with expenses paid by Special Education Funds.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board approve Perry & Associates as the accounting firm to perform the annual Individual Schools Examination – Agreed Upon Procedures for FY23. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the Board approve the Budget Revisions FY24. Motion carried.

Motion by Mrs. Kestner, and seconded by Dr. Miller, that the board grant permission to solicit bids for banking services to begin March 1, 2024. Motion carried.

Dr. Haines reviewed with the board the updated data as entered on the county strategic plan. This evening at the principals meeting, principals were directed to work with the strategic plan teams at the schools to review the plan and update the school level data as well.

Superintendent's Report:

We received a letter from Mr. Robert Triveri speaking about the concussion testing that he completes as part of the group from WVU Medicine. He reported that the principals and athletic directors were helpful and well prepared. He also stated that the middle and high school students were very well behaved.

Mrs. Hartley explained a report from the WV Assessor's Office regarding wells in the state of West Virginia that were assessed inaccurately. Forty-seven of these wells were in Marshall County. Mrs. Hartley is working with the assessor on this issue.

Mrs. Hartley explained to the board that Marshall County returned the WV State Aid funding back to the state to be redistributed to other counties as per WV State Code.

Dr. Haines sent out the first round of the calendar survey this week to all employees.

Marshall County Schools is currently looking for persons to work in many job classifications. We opened the postings and we have begun a TV campaign to recruit.

Eric Gordon is wrapping up negotiations with Gulf Port on the 13 acres around Washington Lands for Marcellus only.

Motion by Mrs. Coffield, and seconded by Vice President Robison, that the meeting be adjourned. Motion carried.

President Miller adjourned the meeting at 7:30 p.m.

President

Secretary

SH/tw